



MAKHUDUTHAMAGA

LOCAL MUNICIPALITY

PHYSICAL ADDRESS
01 Groblersdal Road
Jane Furse
1085

POSTAL ADDRESS
Private Bag X434
Jane Furse
1085

Mmogo re šomela diphetogo!

DEPARTMENT:
CORPORATE SERVICES

Makhuduthamaga Local Municipality invites suitably qualified applicants to apply for the under-mentioned vacancies:

1. Manager: Mayor's Office (X1)

Duration: Contract linked to the term of Office of the Mayor

Basic Salary: R433 555, 44 per annum (excluding benefits)

Minimum Requirements: Grade 12 plus Bachelor's Degree in Public Administration/Management or equivalent relevant qualification. 5 years related experience with 3 years in Supervisory level.

KPA's: Ensure proper management in the Office of the Mayor. Ensure the Mayor is kept abreast with progress and developments. Ensure implementation of IDP and delivery of services. Control the financial expenditure of the unit. Events preparation. Ensure effective management of staff.

2. Manager: Municipal Manager's Office (X1)

Duration: Five (5) years contract

Basic Salary: R433 555, 44 per annum (excluding benefits)

Minimum Requirements: Grade 12 plus Bachelor's Degree in Public Administration/Management or equivalent relevant qualification. 5 years related experience with 3 years in Supervisory level.

KPA's: Ensure effective functioning of the office of the Municipal Manager. Ensure implementation of the IDP. Ensure efficient and effective administration of information relating to Office of the Municipal Manager. Maintain effective and efficient administration of the Office of the Municipal Manager. Ensure a healthy and conducive working environment which promotes opportunities for learning and growth for all team members within the unit. Ensure proper management of divisional budget.

To apply for the above posts use:

The Application Form/ Letter must be accompanied by a detailed CV, originally certified copies (not older than 6 months) of academic qualifications, and Identity Document.

Failure to comply with the above request will disqualify your application. E-mailed and faxed applications will not be considered.



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Enquiries: Letshedi G - HR: (013) 265 8658
Switchboard: (013) 265 8658

Please forward application to the following address: The Municipal Manager,
Makhuduthamaga Local Municipality, Private Bag x 434, Jane Furse, 1085

OR

Hand- delivered to: Stand No 1, Groblersdal Road, Jane Furse, 1085 @Municipal
Reception.

Women and  (people with disability) are encouraged to apply.

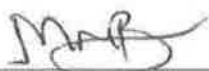
Canvassing for the appointment is strictly prohibited and any collaborating evidence
thereof will disqualify the applicant.

Closing Date: 07 February 2022

Applications received after the closing date will not be considered, and if you don't hear
from the municipality within 90 days after the closing of the advert then regard your
application as being unsuccessful.

Makhuduthamaga Local Municipality is an equal opportunity, Affirmative Action employer
and subscribe to principles of Employment Equity.

Approved <input checked="" type="checkbox"/>	Not Approved	Approved as amended
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05/10/2022

Date

Rampedi NM
Municipal Manager

Office of the Municipal Manager
